

JEFFERSON COUNTY COMMISSIONERS  
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KEN WEBER, CHAIR

CHUCK NOTBOHM

TOM LYTHGOE

**PROCEEDING OF THE BOARD OF COMMISSIONERS  
COUNTY OF JEFFERSON, STATE OF MONTANA  
January 2, 2007**

**Present:** Commissioners Lythgoe, Notbohm and Weber; Jan Anderson, *Boulder Monitor/Jefferson County Courier*; Celia Wolny

**CALENDAR REVIEW**

- 1/03 Meeting with Greg Jackson - JPIA - 1:30  
Meeting with Extension and Weed staff - Whitehall - 4:00
- 1/04 GIS Interviews - 10:00 a.m. onward
- 1/08 Jefferson County/City of Helena working group - 10:30

**ITEMS FOR COMMISSIONERS ACTION OR REVIEW**

**RESOLUTION 01-2007 SETTING MEETING DAY FOR BOARD OF COUNTY  
COMMISSIONERS**

Commissioner Weber read the resolution as follows:

**RESOLUTION 01-2007**

**SETTING MEETING DAY FOR BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, the governing body of the County will, by resolution, establish a regular meeting date and notify the public of that day; and

**WHEREAS**, the governing body of the County, except as may be otherwise required of them, may meet at any time for the purpose of attending to County business; and

**WHEREAS**, the Board of County Commissioners of Jefferson County, Montana has determined that every Tuesday at 1:30 p.m. is the best time for their regular meeting for the purpose of conducting it's official business, and

**WHEREAS**, it was further determined that claims would be approved every Tuesday

morning at 10:00 a.m. and that the Commission will meet with the Road/Solid Waste Supervisor for departmental updates at that time also.

**NOW, THEREFORE, BE IT RESOLVED**, that every Tuesday at 1:30 p.m. of each week will be the regular meeting date and time, effective the 2<sup>nd</sup> day of January 2007, and that every Tuesday at 10:00 a.m. of each week will be the time set for claims approval and Road/Solid Waste updates. Roberts Rules of Order shall be adhered to at these meetings, and professional speech will be used by the Commission in talking with and about each other, employees, board and the general public, and that there will be no claim of criminal activity by anyone, unless they have been convicted of said criminal activity.

**BE IT FURTHER RESOLVED**, that the policy providing for public participation in public meetings as stated in Resolution 05-2004 will be continued.

**DATED** this 2<sup>nd</sup> day of January, 2007.

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**KEN WEBER, CHAIR**

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**TOMAS E. LYTHGOE, COMMISSIONER**

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**CHUCK NOTBOHM, COMMISSIONER**

Commissioner Lythgoe moved to adopt Resolution 01-2007. Commissioner Notbohm seconded. The motion carried.

**RESOLUTION 02-2007 DESIGNATING CLASS OF COUNTY**

Commissioner Weber read the resolution as follows:

**RESOLUTION 02-2007**

**DESIGNATING CLASS OF COUNTY**

**WHEREAS**, § 7-1-2112, MCA, states that the Board of County Commissioners must yearly make an order designating the class to which the county belongs, as determined by the

taxable valuation; and

**WHEREAS**, § 7-1-2111 ( c), MCA, states that all counties having a taxable valuation of \$20 million or more and less than \$30 million are third class counties; and

**WHEREAS**, the taxable valuation for Jefferson County for fiscal year 2007 is \$20,940,973;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jefferson County Board of County Commissioners hereby designate Jefferson County as a third class county.

**DATED** this 2<sup>nd</sup> day of January, 2007.

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**KEN WEBER, CHAIR**

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**TOMAS E. LYTHGOE, COMMISSIONER**

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**CHUCK NOTBOHM, COMMISSIONER**

Commissioner Lythgoe moved to adopt Resolution 02-2007. Commissioner Notbohm seconded. The motion carried.

**RESOLUTION 03-2007 ESTABLISHING OFFICE HOURS**

Commissioner Weber read the resolution as follows:

**RESOLUTION 03-2007**

**RESOLUTION ESTABLISHING OFFICE HOURS**

**WHEREAS** §7-4-102, MCA, states that, unless otherwise provided by law, each officer shall keep the officer's office open for the transaction of business during the office hours determined by the governing body; and

**WHEREAS**, the commission has consulted with the elected officials to determine their office hours;

**NOW, THEREFORE, BE IT RESOLVED**, that all Jefferson County offices shall be opened between 8 a.m. and noon and 1 p.m. and 5 p.m. with the following exceptions:

County Attorney's office	9 a.m. to 5 p.m.
Treasurer's office	8 a.m. to 5 p.m.
Sheriff's office	open 24 hours a day

**DATED** this 2<sup>nd</sup> day of January, 2007.

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**KEN WEBER, CHAIR**

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**TOMAS E. LYTHGOE, COMMISSIONER**

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**CHUCK NOTBOHM, COMMISSIONER**

Commissioner Lythgoe moved to adopt Resolution 03-2007. Commissioner Weber seconded.  
The motion carried.

**RESOLUTION 04-2007 SET PER DIEM/TRAVEL RATES**

Commissioner Weber read the resolution as follows:

**RESOLUTION 04-2007**  
**SETTING PER DIEM RATES AND MILEAGE CLAIM**

**WHEREAS**, the governing body of the County shall, by resolution, establish a per diem rate for mileage reimbursement for in-state and out of state.

**WHEREAS**, the governing body of the County shall, by resolution, establish rates for in-state and out-of-state meal reimbursements and in-state and out-of state lodging reimbursements.

**NOW, THEREFORE, BE IT RESOLVED**, the following rates shall be set for reimbursement of mileage and meal reimbursement, and lodging:

Standard mileage will be 48.5 cents per mile up to 1,000 miles, and will be 45.5 cents thereafter.

State lodging rate is \$60, other than those specifically listed as high cost areas: Gallatin County, Silver Bow County, Lewis & Clark County, Missoula County, Lake County and Flathead County.

Meal reimbursement shall be as follows:

Morning meal, between 12:01 a.m. and 10:00 a.m. is \$5.00

Midday meal, between 10:01 a.m. and 3:00 p.m. is \$6.00

Evening meal, between 3:01 p.m. and 12 midnight is \$12.00

**DATED** this 2<sup>nd</sup> day of January, 2006.

**ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**KEN WEBER, CHAIR**

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**TOMAS E. LYTHGOE, COMMISSIONER**

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**CHUCK NOTBOHM, COMMISSIONER**

Commissioner Lythgoe moved to adopt Resolution 04-2007. Commissioner Weber seconded. The motion carried.

**ELECT VICE-CHAIRMAN FOR BOARD OF COUNTY COMMISSIONERS**

Commissioner Weber opened the floor to nominations. Commissioner Notbohm stated that he thinks that this was decided two years ago. Commissioner Weber stated that he was elected vice-chair two years ago, then ascended to chair, so a vice-chair needs to be elected.

Commissioner Lythgoe moved to nominate Commissioner Notbohm. Commissioner Notbohm stated that two years ago he was relegated to office boy, so he will respectfully decline the nomination.

Commissioner Weber moved to nominate Commissioner Lythgoe. Commissioner Notbohm seconded. The motion carried.

**RESOLUTION 05-2007 DESIGNATING ELIGIBLE PURCHASERS FOR STATE PROPERTY AND SUPPLY BUREAU**

Commissioner Weber read the resolution authorizing Facilities, Road and Central Shop

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Department Heads to purchase from State Surplus. Commissioner Lythgoe moved to adopt Resolution 04-2007. Commissioner Notbohm seconded. The motion carried.

#### APPOINT COMMISSION LIAISONS TO COUNTY BOARDS

Commissioner Notbohm moved that the Commission appointments stay as-is. Commissioner Weber seconded. Discussion followed. Commissioner Lythgoe noted that the elected officials should stay with the chair. Commissioner Weber asked about the fairgrounds transfer. Commissioner Notbohm stated that this is finished. Commissioner Weber stated that he had a scheduling conflict with Gold West Country. He told them that he will no longer be sitting on the board, although Jefferson County will continue to be a member. Commissioner Lythgoe stated that the JLDC Heavy Industry appointment can be taken off. Commissioner Weber asked about the intersection of 282 and Jackson Creek. Commissioner Lythgoe stated that this is still viable. It was decided that road closure and mining issues should be handled by the entire Commission, as well as the Forest Service/BLM/DNRC/FWP. Commissioner Weber asked Commissioner Notbohm if he would amend his motion to include the amendments. Commissioner Notbohm stated that he approves the amendments to his motion. The motion carried.

Commissioner Lythgoe moved to adjourn. Commissioner Weber seconded. The motion carried.

#### **MEETING ADJOURNED**

#### **ATTEST:**

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**BONNIE RAMEY**  
**CLERK AND RECORDER**

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**TOMAS E. LYTHGOE, CHAIR**

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**CHUCK NOTBOHM, COMMISSIONER**

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**KEN WEBER, COMMISSIONER**